



Policy Content List

Reviewed 06.11.2020

- 1.** Nutrition, Food and Beverage & Dietary Requirements
- 2.** Sun Protection Policy
- 3.** Water Safety including Safety during any Water-based Activities
- 4.** Administration of First Aid Policy
- 5.** Sleep and Rest for Children Policy
- 6.** Incident, Injury, Trauma and Illness Policy
- 7.** Dealing with Infectious Diseases Policy
- 8.** Dealing with Medical Conditions in Children Policy
- 9.** Emergency and Evacuation Policy
- 10.** Delivery of children and Collection of Children from Education and Care Service Policy
- 11.** Excursions Policy
- 12.** Providing a Safe Environment Policy
- 13.** Code of Conduct for Staff Members Policy
- 14.** Determining the Responsible Person present at the Service Policy
- 15.** The Participation of Volunteers and Students of Practicum Placement Policy
- 16.** Interactions with Children Policy
- 17.** Enrolment and Orientation Policy
- 18.** Governance and Management of the Service Policy
- 19.** The Acceptance and Refusal of Authorisations Policy
- 20.** Payment of Fees and Provision Policy
- 21.** Dealing with Complaints Policy
- 22.** Child Protection Policy
 - Abuse Identification and Initial Notification
 - Mandatory Reporting of Abuse
 - Detecting, Reporting and Addressing Grooming Behaviours

- Reportable Conduct of Staff, Volunteers and Others
- Working with Children Checks
- Information Sharing
- Statement of Commitment to Child Safety
- Child Safety Code of Conduct

23.Record Keeping and Retention Policy

24.Administration of Medication Policy

25.Anaphylaxis Management Policy

26.Asthma Management Policy

27.Diabetes Management Policy

28.Epilepsy Management Policy

29.Nappy Change & Toileting Policy

30.Termination of Enrolment Policy

31. COVID-19 Pandemic Protection and Response Policy

32.Celebrations Policy